

ACADEMIC YEARS 77-78

MINUTES

DEPARTMENT OF RELIGION

August 2, 1977

1. Re course proposal: "Hellenistic Culture and the Judaeo Christian Tradition" to be offered as Humanities course: HUM 321.

Motion: "That the Department convey the opinion through appropriate channels that the proposed course should properly be offered as an RH listing and that we invite R. Jaberg to teach it." PASSED.

I.A. It is understood that the Department is not encouraging a cross-listing although the course may be applied to the fulfillment of Humanities requirements.

I.B. Department requests that Jaberg and Isenberg confer regarding catalog description, title, etc.

2. Mike reports that BES 251 "Behavior and Religion" was offered in the Spring, was essentially a religion course, but was offered without any consultation with the department.

NEXT DEPARTMENTAL MEETING: WEDNESDAY, SEPTEMBER 28, 3:30-5:30, ASB 115D (?).

REMINDER: *DEPARTMENT MEETING RESCHEDULED: Tuesday 9/27/77, 3:30 ASB, 115D.*
(changed in order not to conflict with Classics reception on Wednesday)

Some information items that have accumulated:

1. SUNCOM is now expanded to include the 48 states of the mainland. A clipping is on the departmental bulletin board for those not here this Summer. Our SUNCOM lines are 1626 and 0398. There should be no need to make long distance calls in the regular manner. You dial 8, the area code and the 7-digit number. We will be billed on a 20% random sample, and the cost per minute, regardless of near or far, will be the present Florida per minute rate. But Departments must maintain accurate records. Therefore, please give Karon a report of all calls, giving simply date and area code or city.

This is a real boom to us; otherwise we would have had to eliminate almost all long distance calls this year; the budget situation is that bad.

2. Indeed, the financial situation is very bleak. Please economize at every turn. A more detailed review of our situation will be scheduled for a later meeting.
3. NEH Summer Stipends for 1978, \$2500; deadline Oct. 12 to Ward Hellstrom, 4008 GPA. Submit a description of the proposed study limited to five single-spaced pages and a c.v. The three chosen will then complete the official application forms to be sent to NEH. (See notice on our bulletin board in 115)
4. Recall from our last meeting: anybody interested in the area of gerontology and the humanities should confer with Hal Stahmer.
5. I answered inquiry about our participation in Gator Expo 77 at Homecoming for this Fall with the observation that I knew of no plans. If somebody wishes to propose some participation, or feels that this is something we should be prepared to be involved in in subsequent years, please let me know.
6. We anticipate having Professor Kilpatrick of Oxford here for a public lecture and departmental colloquium in mid-November, but details are still being worked out.
7. Professor Hiers has received a sabbatical grant, probably to be taken in the Spring Quarter.

AGENDA for meeting on SEPT. 27: with apologies that it and the word about change of date got delayed.

1. Problems and Prospects in our new offices.
2. Catalog deadline (Oct. 14) and attendant problems:
 - a. Conversion to common course number listings
 - b. Curriculum plans
3. Old Business
 - a. Humanities 321 course
 - b. Responsibility for Religious Affairs
4. Meetings for the Quarter (Times; Agendas)

MINUTES -- DEPARTMENT OF RELIGION MEETING -- SEPTEMBER 27, 1977

1. MOVE, The. More bookcases coming. Desks too. Resolution of Thanks for furniture scrounging unanimously awarded to chairman.
2. Need to think again about Humanities equivalents -- spill over this quarter from 251 to Taylor's course -- how to handle this problem.
3. Common course numbering system has destroyed the sequential structuring of the RN listings in old catalog.
4. HUM 321: will not be offered as RN course, but simply within HUM -- without RN credit.
5. Department may divest itself of possession of "Director of Religious Affairs," if only someone will make a motion. Discussion tabled.
6. Meetings: This Quarter -- Wednesday afternoon -- biweekly at 3:30.
7. AGENDA FOR NEXT MEETING -- OCTOBER 12
 - a. Re: advising -- farming out
 - b. lists of majors maybe by November 1
8. Announcements:
 - a. We have one sample application for NEH Summer Grants.
 - b. Winter Quarter schedule is available -- CHECK IT BY OCT. 6.
 - c. Unofficial news from Library

(1) \$18,000.00

Amount to spend freely on current books -- \$2,700
Periodicals ----- \$2,450
Retrospective ordering for past 5 yrs ---- rest of \$

Orders should be in by February.

d. TENTATIVE ANNOUNCEMENT

- (1) Prof. Herbert G. May is available -- Jacksonville
- (2) Prof. Gyekye, Visiting Professor of Philosophy, will speak at a RN Department Colloquium, probably late October.

Agenda for today's meeting

1. Progress Report of Curriculum Committee (Thursby, Hiers, Isenberg)
2. Other matters pertaining to the catalog deadline (Oct. 14)

Addenda:

Sorry for the hasty call of a meeting; it seemed necessary to cope with deadlines.

Meeting dates (probable) for the remainder of the quarter are:

3:30 on Wednesday in ASB 115D):

10/12; 10/26; 11/9; 11/23; 12/7

Some modifications may be necessary, because of scheduling for our departmental colloquium program or variations in the flow of business.

Prof. Hiers is expected to be arduously at work in the Spring Quarter on a sabbatical award.

We now have two student assistants, Marcia Cooper and Brenda Scott.

Prof. Cannon will be tending to the Ring Professorship program in the Winter and Spring Quarters, and teaching no RII courses.

For funding the coffee service, I propose a working fund to be constituted by a \$2.00 participation by participants; and 15¢ per cup. (Tea is also available.) Please remit to the undersigned.

Found in the "URA room" in moving from JH/RU: a roll of 35 mm film. Can anybody resolve the mystery?

AGENDA FOR MEETING ON 10/12:

1. Procedure for inviting adjunct faculty from other budgets to departmental membership.
2. The budget.
3. Advisement.
4. Consideration of new appointment prospects (and procedures).
5. Preliminary report on graduate program developments. (FSU overtures, Humanities M.A.)
6. Coordinator of Religious Affairs position.
7. Faculty responsibilities in teaching (= course loads).

(It is conceivable that some of this will spill over until 10/26.

MINUTES: October 5

1. Curriculum Committee Report: (adopted)

The Departmental Curriculum Committee proposes that Chairman Creel request of the Humanities Department that they allow the following changes to be made in the list of courses in Religion which may be taken as substitutes for basic Humanities to meet the UC requirement:

- (a) Omit RN 362 (3440) RELIGION AND THE MODERN MIND
- (b) Add
 - (1) RN 464 (4494) IMAGES OF MAN IN THE WESTERN TRADITION:
HISTORICAL ROOTS
 - (2) RN 465 (4495) IMAGES OF MAN IN THE WESTERN TRADITION:
MODERN EXPRESSIONS
 - (3) RN 321 (3340) RELIGIONS OF SOUTH ASIA

The Committee also proposes that RN 464 and 465 (4494 & 4495) be re-numbered in the 300's (3000's).

Finally, the Committee proposes that RN 407 (4520) Medieval Christian Thought be re-titled Medieval Religious Thought, and that the course description be revised to suit the new title.

- 2. Most esteemed Chairman leads a Task Force in a Frontal Assault on Common Course Numbering.
- 3. Thursby requests that we think in terms of adding an offering on Islam.
- 4. Would each person please submit to the curriculum committee an indication of his teaching interests (projected) for the next two years -- NOTE -- this is a 2 part venture: (1) indicate from amongst present offerings which you want (2) indicate Fields of interest, etc. There are separate forms for each.
- 5. Rabbi Dr. Rubinger will be teaching RN 352 for us in the Winter Quarter.
- 6. LIBRARY ORDERS!
- 7. Next Meeting -- Wednesday, October 12, 3:30 PM

ADJOURNED.

SCHEDULE OF STUDENT ASSISTANTS' HOURS:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
11:00-2:00 Marcia	11:00-2:00 Marcia	11:00-2:00 Marcia	11:00-2:00 Marcia	9:00-11:00 Brenda
2:00-5:00 Brenda	3:00-5:30 Brenda	2:00-5:00 Brenda	3:00-5:30 Brenda	12:00- 3:00 Marcia
				2:00- 4:00 Brenda

MINUTES -- DEPARTMENT OF RELIGION -- October 12, 1977

1. Courses offered outside the Department dealing with RN topics:
 - a. Process under way checking credentials of proposed instructors.
 - b. Course outlines are available for our scrutiny -- There is an outline for BES course circulating -- we need to make decision in 2 weeks.
2. On the problem of "outsiders" gaining some entre into the department.
 - a. Possibility of their teaching a course for us, or, that they teach regularly.
 - b. Other criteria: publications, training, student and/or peer evaluation -- [and how formal an evaluation procedure] colloquia?
3. Ron Carson case: MOTION: that RC be queried by Chairman as to his interest in playing an ongoing role in the Department. PASSED.
4. MOTION: That non-departmental members who wish to teach RN courses be required to submit themselves to an interview procedure, the form of which be determined by the Chairman. This procedure is intended to be in addition to the presentation of usual indices of capability: vita, relevant publications, course proposals for RN courses they would like to teach. PASSED.

DEPARTMENT OF RELIGION

AGENDA FOR MEETING 10/26/77
(3:30 PM, 115D ASB)

1. Department finances
(situation outlined in companion statement)
 2. Recommendation on proposed course, BES 3141, Behavior and Religion.
(Prof. Standley brought a vita and an expanded course outline, which are available for those who did not attend the discussion with him.)
 3. Curriculum Committee matters.
 4. Decision on new appointment procedures.
 5. Meeting times -- to be reserved in the Spring Quarter, and following:
Wednesday afternoons? Thursday afternoons? Other?
 6. Coordinator of Religious Affairs position.
 7. Teaching loads.
 8. Graduate program developments
(if information is available)
 9. Faculty on other budgets; decision on current action, as well as on policy.
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ANNOUNCEMENTS

NEXT MEETING: November 9, 3:30 PM, ASB 115D.

Colloquium: November 2 (Dr. Gyekye) and November 16 (Dr. Kilpatrick)
Kilpatrick Lecture: Thursday, November 17

Willis Bodine of Music reports that the new catalog will list, as courses acceptable to fill a requirement in the Church Music program: 340, 353, 364, 407. (They will however, freely substitute other RN courses if a student wishes.)

An announcement ("invitation") re: Homecoming Barbecue has been posted.

Note that on November 11, Friday, classes are suspended, and the office will be closed. Friday, November 18 classes are suspended for Homecoming.

DEPARTMENT OF RELIGION -- FOR MEETING 10/26/77

EXPENDITURES SINCE 7/1/77 --

Typewriter Maintenance	\$ 51.00	
Mimeograph Paper	118.17	
	<u>\$ 169.17</u>	\$ 169.17

Postage, Phones (Revolving Fund)	\$ 603.77	
Xeroxing (Reitz Union)	82.60	
Library (Interlib. loan & xerox)	55.67	
Instructional Resources	39.53	
Supplies (Campus Shop/Central Stores)	23.85	
	<u>\$ 805.42</u>	\$ 805.42

Maintenance (Keys) (may be reimbursed)	\$ 75.00	75.00	
		<u>\$ 1049.59</u>	\$ 1049.59

Encumbrances:	<u>BALANCES</u>		
Revolving Fund (2400)	\$1796.23	\$1796.23	
Library	17.40		
Instructional Resources	60.47		
Central Stores	<u>76.15</u>	\$ 154.02	
		<u>\$1950.25</u>	\$1950.25

RELEASED: 90% of \$3000:		\$2999.84
HOPED FOR 10% additional \$300.		2700.00
	Anticipated Deficit	-299.84
		+300.00
		+ .16
HOPED FOR Reimbursement, keys (moving fund) \$75.00		75.00
		<u>+ 75.16</u>

If either the 300 or the 75 do not materialize, our troubles increase (Finance & Accounting brings us into balance by reducing the Revolving Fund encumbrance by \$400.; if we spend less, well and good; if we do not, some curtailment of expenditure there would produce funds for other purposes. We can also cease to spend on the other blanket encumbrances -- Library, OIR, Book Store -- producing \$154.02 to spend elsewhere.)

ITEMS NOT COVERED:

Faculty travel

Toll payment - \$35.00

CSR Directory of Religion Departments and Programs \$25.00 (minimum; depends on size of entry)

Costs for colloquium, eg. travel, c. \$50.00, Winter Qtr.

OTHER ASSETS: UF Foundation, Religion account, \$125.00.

OCO - none at present, none expected

OPS - Student Assistant Account: \$1050 allocated
-280 spent Summer Qtr.

\$ 770 BALANCE

-500 estimated 2 work study students, 3 qtrs.

\$ 270 REMAINING

+300 (from College for grader for Gannon)

- Visiting Professor account \$5000 In process (but not In hand) from Mesch salary
1000 Committed, for Winter Qtr.

\$5000 Requested for Delt, 2 qtrs. (answer promised
In next few weeks)

UF Foundation - unused interest (for Scudder lecturer): \$150. available.

Announcements:

1. Some rescheduling has been necessary; thus: (all 3:30-5:00, 115D ASB)
Nov. 2, Department Meeting; Nov. 9, Dr. Kwame Gyekye, "The Concept of 'God' Among the Akan People of Ghana", Nov. 16, Dr. G. D. Kilpatrick, "A Translator's Problem: The Language of the New Testament". [Recall, Dr. Kilpatrick's lecture at 7:30 on Nov. 17, on "Christians and Jews in Roman Egypt," 105B Fine Arts Complex.]
 2. Attendance at Thursday, November 3 College Assembly strongly urged; 3:30, McCarty Auditorium. (Submit questions by Nov. 1, to Lewis Berner, 309 Bartram.)
 3. Course Change Proposals for 407 ("Medieval Religious Thought") and 361 (formerly 465, likely to be 3495) have been approved in Tigert. One presumes that 360, companion to 361, the first in the Images of Man sequence, will also shortly be approved. (407 cleared for Fall, 1978, 361 for Spring, 1978.)
 4. Textbook DEADLINE IS NOVEMBER 4. (Please be sure Karon has your list of books, even if you negotiate directly, as we plan to post the texts of various courses at the time of registration.)
 5. Please note item 4 on the minutes of our meeting of 10/26-- and note the appearance on the agenda of our November 2 meeting below of "priorities in new appointments." Please give this careful thought.
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AGENDA -- Department Meeting -- November 2, 1977, 3:30 P.M., ASB 115D

1. Priorities in New Appointments.
2. Graduate Ventures:
 - a. Participation in FSU program, Doctorate in the Humanities with concentration on Religious Studies.
 - b. Leadership in proposing a UF interdisciplinary M.A. in the Humanities.
3. Teaching Loads.
4. External funding.
5. Faculty on other budgets - policy.
6. Proposal for lecture by John Clayton, April, 1968.

OVER

MINUTES -- DEPARTMENT OF RELIGION -- Wednesday, October 26, 1977

ANNOUNCEMENTS:

Gyekye colloquium is November 9. Kilpatrick colloquium is November 16.

Sunday, October 30: Professor Riesel from Duke will be at Hillel. Available on Monday for class -- specialist in Jewish History.

1. Finances: assuming no more money.

Motion: To make *TOIL* payment \$35.00 and *CSR* payment \$25.00 +; money to be taken from UF Foundation, Religion Account. *PASSED.*

2. Proposed Course: BES 3141, "Behavior and Religion":

Motion: That the chairman communicate to BES and Dean Stahmer departmental feelings re infringement and appropriateness of the course. *PASSED.*

3. Curriculum: committee is working on question of effects of merger on RN curriculum. This presents opportunity to clarify RN substitute for Humanities etc.

4. New appointment procedures: We will look cautiously, soliciting advice from certain knowledgeable persons and graduate programs etc., on the availability of minority candidates.

The field of search will be limited to particular areas of specialization. Please think along these lines before the next meeting. [motion to this effect passed]

6. Coordinator of Religious Affairs: Department need not have any ongoing responsibility for one position.

Motion: that the department recommend to the dean that "Coordinator of Religious Activities" be removed from Taylor's title, and that Taylor be re-titled full-time "Assistant Professor of Religion" that the department of Religion be relieved of responsibilities in the area of religious activities. *PASSED.*

NEXT MEETING: NOVEMBER 2

OVER

11/3/77

At this morning's meeting (of the elect), two items were primary, with the following results:

1. In new faculty appointments, the rank order of our priorities is:
 - a. New Testament Studies
 - b. Buddhist Studies, with specialization in East Asia
 - c. Islamic Studies, with specialization in African Religion

Efforts to implement this decision will now be explored, with particular attention to Equal Opportunity/Affirmative Action guidelines.

Creel is to gather information about the prospects of a rotating (and non-tenure track) line, either for now or subsequently.

2. Creel will seek additional information from John Carey about the FSU proposal for involvement in graduate study there, particularly in relation to logistics (faculty travel back and forth), to the anticipated extent of courses needed here for the graduate program, and to the number of students involved.

An early conference will be held with Steve McKnight to discuss resources for an interdisciplinary M.A. here.

The relation between these two overtures is to receive continuing attention.

NEXT MEETING - Scheduled for Wednesday, November 23. If sentiment favors a change (due to proximity to Thanksgiving), a revision possibility would be Wednesday, November 30, at 3:30.

ANNOUNCEMENTS:

A reception after the Kilpatrick lecture on Thursday, 11/17 is planned, for ASB 115.

Please *announce* the Gyekye colloquium for Wednesday, the 9th, and the Kilpatrick colloquium and lecture for November 16 and 17. (Do you need more of the flyers?)

Text lists for Winter Quarter needed.

In a few weeks, the Spring Quarter Course Schedule must be formulated.

Pessimism has returned about any additional support funds for the year. We may continue hoping, but it is presently not easy to justify the hope.

There is a prospect of having Carlyle Marney to lecture around January 25, when he will be here for First Baptist Church.

*****NB -

Appointment for those interested with Jeannine Webb, Thursday, 11/10, 4:00 p.m. in her office, GPA.

Several expressed a wish to investigate in a serious way the prospects and procedures for getting and using instructional films (e.g., "Religion in America" videotapes) in existing or new courses. Dr. Webb is willing to look with us at what might be done in the future. (As we suspected, the present year in hopeless.)

ANNOUNCEMENTS, ETC.

1. Session with Jeannine Webb, rescheduled for Thursday, December 8, at 3:30; to discuss avenues for A-V development in our courses.
2. Humanities Curriculum committee approved listing of 321 and 360-361 (currently 464, 465) as alternatives for humanities requirement, and the removal of 362. Doubtless for a term or two 362 will still count, because...
3. 362 and 251 are presently filled in the early registration procedure.
4. Vice-President Bryan responded to our inquiry about short-term, non-tenure appointments as follows: It is possible to do this, either by specification of the terms of the appointment when it is made, or by converting the line to OPS.
5. Earlier 465 was "coverted" to 361; similar action was taken on 464, so it is now 360.
6. Note on BB over mail boxes, inter alia, the message from Ray Gay-Crosier about Library orders.
7. Please do attend to the notices just over the mail boxes.
8. In carrying out an earlier action, I have relieved Professor Scott of the title and the duties of "Coordinator of Religious activities." Until that arrangement is fully implemented, the chairman is functioning as "acting" coordinator.
9. Word has come of approval of funds for a very modest stipend to have Delt teach during the Winter Quarter. (Rn 322 and RN 343)

NEXT MEETING, WEDNESDAY 11/23, 3:30 P.M., ASB 115

Agenda-and Pending

1. Proposal to have John Clayton as visiting lecturer in April.
2. Graduate program considerations
 - a. conference with FSU faculty
 - b. M.A. in Humanities at UF
3. Seeking endowments for lectureships
4. External funding prospects and proposals
 - Coordinated research ventures
5. Teaching loads
6. Faculty on other budgets - policy
 - a. RN 365 -- to be a 4 hr. course?
7. Disposition of present 12-month line
8. Proposal for new line (as per action of 11/3/77).

N.B. SPRING QUARTER SCHEDULE MUST BE SUBMITTED DECEMBER 1ST

MINUTES -- November 23

Present: Skeleton Crew
Activity: rattling bones

Agenda Items

1. Should John Clayton visit, the chairman suggests that we invite him to hold forth on Troeltsch for us and the Sociology Department.

Motion to extend invitation to Clayton -- passed.

2. Graduate Program

- (1) Chairman called John Carey (as instructed), Fla. State has apparently not given considerable thought to the possibility. A future meeting for discussion between UF/FSU is possible: SEE BULLETIN BOARD.
- (2) Rotating lines are possible -- either thru OPS or thru writing Interim contracts for permanent lines. There seem to be risk either way.
- (3) Would moving to FSU cooperation make Grad Research Prof more likely -- according to Harry Sisler -- maybe --.
- (4) See Agenda Item #3, think phosphates, and say nothing.
- (5) Back to (1): We shall sign the "Agreement Between Department of Religion FSU and Department of Religion UF" (See material on proposal and agreement which was circulated last week. A xerox copy will appear in your mail box).
 - (2a) MA in Humanities at UF: Chairman will confer with Ward Hellstrom -- we might well think about developing models.

NEXT MEETING: December 7th at 3:30 PM.

Agenda for meeting, Wednesday December 8, 1977, 3:30 PM ASB 115

1. Graduate program considerations
2. Curriculum committee considerations
3. Disposition of present 12-month line
4. Proposal for new line
 - a. Procedures to follow
 - b. Screening of candidates
5. Teaching loads
6. Faculty on other budgets - policy
7. External funding prospects and proposals
 - Coordinated research ventures
(e.g. Religious Conflict in the Modern World)
8. Meeting times (in 78-79)
9. Petty Cash and not so petty expenditures

ANNOUNCEMENTS

1. Our meeting with FSU religion faculty, and Leon Golden (Director of Graduate Program in the Humanities) is set for Wednesday, December 14, starting with lunch at Cooley's, Steinhatchee. (We should be back well before dinner.) We will need to leave ASB about 10:30 A.M. (See below re: attendance.) Probably my car will carry the delegation.
2. Spring schedule and a preliminary publicity sheet are posted in ASB 115D. Please examine both for errors, and the publicity sheet for better ways of expressing in short compass the content of courses. (See below.)
1. and 2. Please then give me a memo, noting:
 - a. Whether you will be going to Steinhatchee on December 14; and
 - b. Whether you can improve the listing of courses (or find any error).
3. If prompted either by compassion or a desire to dodge taxes (or both), remember the "opportunity" represented by the Religion Account (#0767) in the UF Foundation. Make check to "University of Florida Foundation" and mail to JWRU, noting that it is for the Religion Account.

Agenda Items

#2 Curriculum Committee Considerations:

- a. What would you like the Curriculum Committee to attend to?
Please communicate your concerns.
- b. Regarding alertness and opportunism:
can we participate in the general ed program.
(can we get a captive audience?)
possibility of looking at structure of requirements at
other universities
- c. SSH requests the department take another look at RN 487.
DEO volunteered to look.
- d. There is a general (all of you) and specific (Curriculum
Committee) plea to consider *FIELD WORK* for Religion majors.
- e. There are many courses which have not been offered for many
moons, yea aeons; the Curriculum Committee shall ponder the
desirability of their remaining in the catalog. What course
numbers should have priority -- 200's, 300's, 400's, 500's,
etc.?

#3 Disposition of 12-month line:

MOTION: that the 12-month line be recommended for the Director of
Jewish Studies subject to consultation with and approval
by SRI and BM.

- #9 The Coffee is *virtually* paying for itself -- consistent attention
to the regular donation of \$.15 will keep it going.

- #8 Meeting times: For *next year* -- shall we keep Wed. afternoons free?

NEXT MEETING SOMETIME IN JANUARY

- #1 MOTION: that the chairman inform BES Department that the RSU of
their proposed course (BES 3141, "The Individual and Religious
Experience) does not duplicate anything we offer.

1. Meeting times for Winter Quarter - 3:30, 115D ASB on the following Wednesdays:
JANUARY 11, JANUARY 25, FEBRUARY 8, FEBRUARY 22, MARCH 8.

The only likely alteration would be to accommodate scheduling problems for colloquia.

2. Dean Goodale has agreed that any residual functions in the area of religious activities will be assumed by his staff. Conversely, he hopes to meet with us in late January to discuss some program ideas where we might be of help to them in this area. The Department no longer has responsibility for religious activities.
3. Communication problems are ever with us. The chair receives many advisory documents, and would like this information to reach those who are interested (or who should be) and to by-pass those who are not interested. Further, this should happen as economically as possible, in terms of effort, not to mention money.

Thus, the continuing plea: please examine the bulletin board over mail boxes.

Secondly. Just below my mail box, I am claiming two of the student term-paper slots for (A) the "cupboard" and (B) the reference file.

- A. In the "cupboard" file will go items which are intended for the attention of everybody, and you will be notified by a mimeo slip in your mail box to check that folder. When you look at the item in question, please initial the attached slip so we will know when everybody has had a chance to examine it.
- B. Items for the second, or reference, file will *not* be brought to your attention by a mail box notice, but rather by a note on the bulletin board describing the item and the anticipated time that it will be in the folder. For example, there are presently the following items in that folder:

- (1) Letter from Regent Gardener reporting the result of the examination of UF's financial problems.
- (2) An administrative procedure about having managerial interests in a business that does business with the University.
- (3) A request from WRUF for suggestions for programs for their talk show.
- (4) A memo about current state of consideration for peer evaluation of faculty.

This is your notice about those! They will be there until Jan. 6. In the future, the bulletin board will tell you what has been added to the reference file. Please attend or ignore such matters, as you please, but please be diligent in attending to the "cupboard" file.

4. Brian DuToit reported in a phone conversation that some very preliminary consideration of an African religion course is taking place in the Anthropology Dept. If this progresses further, we will have a more specific proposal at a later time.

AGENDA FOR DEPARTMENTAL MEETING -- JANUARY 11, 1978:

1. Matters from A&S Chairs Meeting (if any)
2. Developments concerning old business
3. Faculty expansion proposals
 - (a) Graduate research line
 - (b) Candidates (NT, Buddhism, Islam search)
 - (1) SSH in San Francisco
 - (2) Credentials received
 - (3) procedures for screening
 - (4) next steps??
4. External funding prospects & proposals.
 - Coordinated research ventures
 - Other options.
5. Teaching loads
6. Faculty on other budgets-policy (incomplete discussion from earlier meeting)
7. Grad. program developments (past, present, future)
8. MEETING TIMES: 1978-79
9. Use of Conference Room (115-D)

I think it advisable for us to add a departmental meeting on Wednesday, Jan. 4 (the first day of classes) at 3:30 (in ASB 115D).

The primary purpose will be to consider what response we should make to the request from the Humanities representatives on the Task Force for Curriculum planning for the merger. To quote from a letter received from Karelisa Hartigan (A & S) and Bill Goldhurst (UC):

The Task Force for Curriculum is in the process of designing the basic curriculum requirements, general education and basic distribution, for the New College of Arts & Sciences. We would like to obtain from you some information concerning the courses in your department which you would like to see included in these requirements.

I think we need to discuss this on January 4th. Then on Jan. 11th we will ask Karelisa Hartigan to meet with us to discuss what is shaping up in the considerations of the task force, in order to complete our decisions in that context. The Task Force needs some determination from us by the second week of classes. Hence this revision in our agenda.

At the meetings on the 4th and 11th we will turn to the other items of the agenda proposed recently for the next meeting to the extent that time permits.

I believe that from earlier discussions we are agreed that it is of great importance to respond thoughtfully to this request, giving it priority of attention in the time available.

Due to the illness of scribe Owens, the following are gleanings from the chairperson's notes and recollections of yesterday's meeting:

We found it extremely difficult and frustrating to be facing the issue of general education patterns as simply a matter of "annointing" certain existing courses, in this department or elsewhere. Understanding reasons for the current situation helps only a little; keeping in mind longer-range hopes may be the best that one can manage in the way of comfort.

In that context, and pending further clarification about developments in the task force on curriculum of the AS/UC merger, our tentative or "first draft" proposals for RN courses that would be designated as fulfilling the humanities requirement:

- 251 Introduction to the Study of Religion
- 321 Religions of South Asia
- 322 Religions of East Asia
- 323 Religions of the West
- 326 Patterns of American Religion
- 330 Introduction to the Study of Judaism
- 340 Survey of Biblical History and Religion
- 351 History of the Jewish People 1: 450 B.C.E. to 1800
- 352 History of the Jewish People 2: 1800 to Present
- 353 History of Christianity
- 357 The Religious Element in the American Tradition, 1565-1869
- 358 The Religious Element in the American Tradition, 1860 to date
- 360 Images of Man in the Western Tradition: Historical Roots
- 361 Images of Man in the Western Tradition: Modern Expressions
- 364 Contemporary Religious Thought
- 371 Religion and Ethics

Some course revisions might be made over the next year to better suit the emerging purpose in general education. 251 and 330 need to be examined to see whether they are introductions primarily to programs of study, in which case they should be deleted from a general education roster. 362 might, after several years of experience be added. No 400-level courses are included, deliberately; perhaps in the future some 400 level courses might be changed to 300-level for the general education purpose -- unless we find that 400-s are being widely used in other areas for the general education requirement.

Under CCNS, our sequence would appear thus:

- 2010 Introduction to the Study of Religion
- 3121 The Religious Element in the American Tradition, 1565-1869.
- 3122 The Religious Element in the American Tradition, 1860 to date
- 3172 Religion and Ethics
- 3202 Survey of Bible History and Religion
- 3321 Religions of the West
- 3322 Patterns of American Religion
- 3330 Religions of East Asia
- 3340 Religions of South Asia
- 3420 Contemporary Religious Thought
- 3494 Images of Man in the Western Tradition: Historical Roots
- 3495 Images of Man in the Western Tradition: Modern Expressions
- 3500 History of Christianity
- 3600 Introduction to the Study of Judaism
- 3611 History of the Jewish People 1: 450 B.C.E. to 1800
- 3612 History of the Jewish People 2: 1800 to Present

OVER

ANNOUNCEMENTS:

1. We will review the humanities requirement proposal (see reverse side) after our meeting with Karelisa Hartigan (Wed., 1/11 at 3:30; 115D ASB).
2. We need to assemble PROMPTLY up-to-date *curricula vitae* to send to FSU as part of their proposal to their Graduate Council. Please give this to Karon or to me in the next day or two.
3. A gift of \$100.00 to our fund in the UF Foundation from alumnus Vernon Swartsel may make possible funding an automobile to AAR at Columbia, SC in March. (Let's hope it hasn't been claimed for a prior emergency.)
4. The "system" calls for return of the Spring Quarter schedule by Jan. 12. That should mean that we will have it shortly. Please watch for announcement and check it carefully. **HAVE IT NOW.**
5. A&S Newsletter deadline -- January 13. What have you been up to lately (that can be printed)? Please do not fail to give me a short memo on appropriate items.
6. Hiers will rotate in as Curriculum Committee Chairman for the Winter Quarter, with Isenberg designated for the Spring Quarter. Remaining (and retiring chair.) member is Thursby.
7. Harvey Cox is to be in Gainesville on January 14. Watch for details of a (Saturday evening) lecture.
8. We have invited Carlyle Marney to speak on Friday, January 27, at 1:25 (per. 6) in Bryan 120. We are awaiting his acceptance. Proposed topic, "The Sacred in Contemporary Experience." (This will be an open session of RN 251.)

I Announcements

1. Meeting date changes for the remainder of the Winter Quarter: Thursdays: Feb. 2, 9; Wed. Feb. 22; Thurs. March 9. The Change to Thursdays, where possible, is to avoid schedule of conflicts.
2. Please note on the 115-D bulletin board the item on Seed Money from Sponsored Research; this deadline points us to a prompt decision on a matter that has been pending.
3. Recall lunch and the talk by Carlyle Marney this Friday. Please be a conscientious publicity agent for the lecture.
4. A letter from Leon Golden reports that our participation has cleared (unanimously) the first administrative hurdle, the FSU Graduate Policy Council. It now continues through necessary successive steps.
5. Besides the provisions for using A-V equipment in GPA rooms, courses that are scheduled in other buildings may utilize a room OIR has set aside in GPA. To schedule having your class go to that room for a special period, contact Jim Flavin, 2-1715.
6. Summer quarter schedule due Feb. 2. (Suggestions desired by the chair.)

II "Minutes" of meeting on 1/18

The discussions and recommendations of the Curriculum Committee were revived. The earlier tentative list was approved for forwarding to Karellisa Hartigan, with the addition of Rm 326 and RN 378 as proposals for Social Science category, and the stipulation that 347,365,380 could be added to our list for Humanities if so designated by Eh and Ppy, and similarly 370 and 425 to the Social Science list if so designated by Apy and Sy. (382, Phil. of Judaism, was overlooked in our deliberations.) We will review our suggestions if other departments make proposals that seem to be on a different basis, and if the task force on curriculum for the merger arrives at another pattern in proposing the new requirements, We will also pay continuing attention to whether some of the courses that will be 3000-level under CCSN should be transposed to 2000-level, a decision to be made before the October catalogue deadline (thus looking to implementation in 1979-80).

N.B. It was also decided to "reserve" next year the 3:30-5:30 slot on Wednesdays for departmental meetings and colloquia.

After a discussion of possible steps concerning new faculty appointments, the chairman was directed to gather significant information as soon as possible by way of discerning what subsequent procedures should be followed.

III Agenda for Thurs, 2/2/78 3:30p.m.

1. Coordinated research (and grant) proposals.
2. Teaching Loads
3. Faculty expansion
4. Improving Conference - Reading Room.

DEPARTMENT OF RELIGION
MINUTES
February 2, 1978

1. Sabbaticals: very few requests from humanities departments. Criteria for granting basically seniority.
2. (Agenda Item #1) External Funding -- no answers yet. "Seed Money" small grants: \$1,000-5,000; "Major Thrust" \$5,000-25,000. Deadline February 17. See Austin for further information. ["Seed Money" = \$ for finding \$]
Shall we work toward a major symposium or some other appropriate format on the topic "Religious Conflict in the Modern World?"

Motion: "That those capable of making a contribution to the program have departmental blessing to continue working on the program." PASSED.

3. (Agenda Item #2) -- next meeting.
4. MOTION: that the Department communicate to Dean VanderWerf our staff needs regarding Buddhism, New Testament, Islam. PASSED.
5. Conference Room: NOTE: Loud voices in conference room penetrate the walls and are heard in the halls -- beware.

Possible Uses:

- a. Special Reserve Room?
- b. Tapes? Storage? Playback?
- c. Slide-viewing room?
- d. Fridge?
- e. Seminars -- problem with denying access.

By March 1st, please give chairman a memo re what you would like for the room.

ANNOUNCEMENTS

Fall Quarter Schedule materials have arrived; they are due back next week. Some further thought needs to be given to the tentative proposals developed earlier this year for the curriculum committee, in addition to further details of times and places for courses.

Responses re travel (see cupboard file, and related bulletin board item) are painfully slow in coming.

Our present expectation is that John Clayton of Lancaster will be here on Thursday, March 30 for engagements in the afternoon and evening.

AGENDA FOR MEETING, THURSDAY, FEBRUARY 9, 1978 -- 3:30 P.M.

1. Items for College Chairs meeting of 2/6.
2. Teaching Loads.
3. Other Curriculum Matters.
4. Graduate Research Professorship.
5. Procedures and Policies Relating to Faculty on Other Budgets (continuation from Fall Quarter).

MINUTES
DEPARTMENT OF RELIGION
February 9, 1978

- I. A. To begin with an uninspiring item.
Did anyone call St. Augustine 824-5150
McIntosh 591-2647
Failing to use SUNCOM ----- FESS UP
 - B. See Cupboard Folder about \$ in the pipeline.
 - C. Student Evaluations: sign up in another Cupboard Folder.
 - D. Proposed Assembly meeting: March 2nd -- "Progress of the Merger."
 - E. Common Course numbering is everything we ever feared it would be.
Conversion tables are being prepared. 30 seconds are now 4 minutes.
 - II. A. TEACHING LOADS -- Curriculum Committee working on it.
 - B. HARANGUE -- Attend to notes on bulletin board -- eh.
 - III. Hours of Corbin's course from 5 to 4 to match English.
 - IV. Graduate Research Professors: reptition of call for suggestions. --
of "unusual excellence" which must be immediately perceivable.
 - V. Procedures and Policies Re Faculty on other budgets:
 - A. Still unresolved: procedures re budgeted elsewhere yet members of RN
-- plus problem of objections attending RN membership.
Policy discussions on this matter have been shelved pending existential
necessity or opportunity -- (we would have tabled, we should have committed
but for lack of seconds)
- FROM THE SHELF
- B. Criteria for membership.
 1. Teach two courses a year
 2. Attend meetings with normal regularity
 3. Interview procedure etc. same as for teaching in department.
- VI. A. February 22 -- meeting with Tom Goodale re religious activities on campus
(3:30 P.M.).

(Cq) - Am I (AC) to approach anyone regarding membership?
(Ca) - wait and see.
- B. Delt's colloquium: Wednesday 15th, 3:30 P.M., GPA 2341.
- VII. Effective immediately, there will be no heat or air-conditioning in ASB after
5:00 p.m., weekdays and all day weekends. When faculty members or their
possessions begin to mold, complaints should be directed to V.P. Steve Wilkerson.
- VIII. TEXTBOOK ORDERS ARE OVERDUE.

Announcements:

1. Remember our meeting with Tom Goodale: tomorrow, 3:30 p.m.
2. In the light of the postponement of the College Assembly, I would like to move our meeting of Thursday 3/9 to Thursday 3/2. Agenda below.
3. Copies of two seed-money applications to Sponsored Research (one for money to seek foundation support; the other for that plus assurance of funding to undertake project one on Religious Conflict in Modern India) are in the Reference File. (These copies omit the vitae of Thursby and Creel) After 3/3/78, see me.
4. I am asking Messrs. Hill (chairman), Gannon, and Owen to serve as a task force (committee, if they prefer) or review our offerings in religion in America to see if there are changes which should be made, and to look especially at the question of cooperative ties with American Studies and History faculty. (This suggestion grew out of deliberations of the Curriculum Committee.)
5. No names of (of thoughts about) a graduate professorship nominee have been reported.
6. An attempt is being made to gain permission to translate some OPS money into Expense funds; this will be a significant help to us, if it is allowed.
7. Surplus property answered our long-standing adding machine request.
8. Hill, Hiers, Scott and Creel are scheduled to go to the AAR regional meeting at Columbia, S.C., leaving on Thursday around 10:30 or 11:00a.m. and returning late Saturday night, March 16-18.
9. March 1 approached - that is the requested date for your statement about use of 1150 for a reading room. (What do you wish to see there? What do you plan to put there?)
10. John Powell Clayton's visit is arranged for Thursday, March 30--an afternoon colloquium talk on 'Religion and the Concept of Culture;') faculty supper to visit and discuss religious studies at Lancaster; an evening program on issues pertaining to being an American exchange student abroad.

Agenda for meeting, 3/2/78 3:30p.m.

1. Curriculum committee proposals
2. Hosting regional AAR meeting
3. Departmental subscriptions. (e.g., Public Education Religion Studies Center Newsletter.)

1. *COURSES TO BE OFFERED AT "BEGINNING-LEVEL" 1977-1979*

Note: Courses listed in left column are those which at least one department member actually proposes to teach. Column at right shows courses that evidently will not be taught, unless plans of department members change. Those in parentheses are courses listed as an area of interest, but not proposed for teaching. Courses possibly to be taught by Gannon, Scudder and Stahmer are not included.

		<i>Not proposed or left out:</i>
Meaning and Nature of Religion	251	
Eastern Religion	321	322
Biblical Studies	340,341	(343)344
Jewish Studies	330	
Religious Thought	364	(362)
History of Western Religion	323,351	
Religion in America	326	
Religious Ethics	371	

2. *COURSES TO BE OFFERED (IN TOTAL CURRICULUM) BY FIELDS. SAME FORMAT AS ABOVE.*a) *Western Fields:*

Biblical Studies	340,341,441	(343),344,443
History of Western Religion	323,330,351,352 353,454,456	(357),358,458
Religious Thought	330,347,360,361 364,365,371, 368,383,478	(362),375,(380),382,(405), 407,450,457,458,482
Study of Religious Behavior	326,330,370,353, 374,378,454, 456,471,478	425,473
Variable	251,401,487	496

b) <i>Eastern Religion</i>	321,403	322,345,346,(381),(421), (422),426
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3. *OBSERVATIONS*

- At least one "beginning-level" course will be available in each area.
- As many courses will not, evidently, be taught in next two years as will be.
- Several courses both will not be taught, and represent subjects that no present faculty evidently wish to teach. These are: 322,344,345,346,(358),375,382,407,425,426,443,450,457,(458),473,482,496.
- Some of these may be taught by DLS: notably, 322,344, and 375. Others may be taught by other departments, notably: 370,380,425.

4. *COMMITTEE'S PROPOSALS:*

- Prepare forms to consolidate RN 343 and 344, so that beginning in Fall, 1979, this can be taught as a single 4 or 5-hour course.
- Delete from catalog: RN 345,346,450,473.
- Retain, for time being, 322,358,375,382,407,426,443,457,482,496.
- Consult with Dick Green as to his possible interest in teaching course that might be cross-listed as 457. Also consult with Marjorie Malvern as to same possibility, and as to possible interest in 407 or cross-listed equivalent.

BASIC DATA SHEET

*COURSES PROPOSED TO BE TAUGHT**

COURSES NOT-CLAIMED BY PRESENT STAFF

RN 370 / ANT 3241 = DO

RN 380 / PHI 3700 = (GT)

RN 251 / REL 2010 = DO (RTS) GT
RN 321 / REL 3340 = ABC GT
RN 323 / REL 3321 = SSH
RN 326 / REL 3322 = SSH
RN 330 / REL 3600 = SI BM
RN 340 / REL 3202 = RH
RN 341 / REL 3210 = RH BM
RN 343 / REL 3244 = (RH)
RN 347 / REL 3630 = SI
RN 351 / REL 3611 = BM SI
RN 352 / REL 3612 = BM
RN 353 / REL 3500 = GT
RN 357 / REL 3121 = (DO)
RN 360 / REL 3494 = RTS
RN 361 / REL 3495 = RTS
RN 362 / REL 3440 = (RTS)
RN 364 / REL 3420 = (RTS) RH (SSH)
RN 365 / REL 3116 = CSC
RN 371 / REL 3172 = ABC (RH)
RN 373 / REL 3140 = (DO) ABC
RN 374 / REL 3130 = SSH
RN 378 / REL 3158 = GT
RN 381 / REL 3695 = SI
RN 382 / REL 3620 = (BM)
RN 383 / REL 3695 = SI
RN 401 / REL 4304 = ABC
RN 403 / REL 4390 = ABC
RN 405 / REL 4460 = (RTS) (GT)
RN 421 / REL 4347 = (ABC) (GT)
RN 422 / REL 4333 = (GT)
RN 441 / REL 4294 = SI
RN 454 / REL 4134 = SSH
RN 456 / REL 4143 = SSH
RN 471 / REL 4177 = RH (ABC)
RN 478 / REL 4156 = GT (RTS)
RN 482 / REL 4690 = (BM)
RN 487 / REL 4933 = DO (ABC) SSH

HY 385 = GT
HY 386 = GT

RN 322 / REL 3330
RN 344 / REL 3245
RN 345 / REL 3341
RN 346 / REL 3331
RN 358 / REL 3122
RN 375 / REL 3492
RN 407 / REL 4407
RN 426 / REL 4346
RN 443 / REL 4291
RN 450 / REL 4462
RN 457 / REL 4112
RN 458 / REL 4120
RN 473 / REL 4144
RN 496 / REL 4905

RN 425 / SOC 4211

*Initials indicate person who proposed to teach course in 2-year period, 1977-1979. Initials in parenthesis indicate interest in course by faculty member, but that he did not propose to teach course in the two-year period.

*PROPOSAL FOR PROFESSIONAL RESPONSIBILITY POLICY**Background.*

The Chairman indicated his desire to have guidelines approved by the Department for allocation of faculty members' professional activity. Quarterly faculty activity assignments and reports must be prepared. In addition, there is the matter of equity, or some assurance that the responsibilities carried out by each member of the department will be roughly equal.

The curriculum committee has developed the following general guidelines as common points of departure or reference for chairman and faculty consideration. It is also understood that the Chairman will work out variations with each faculty member.

Proposed Policy Guidelines:

- a) That ordinarily each full-time budgeted member of the department, except chairman, teach two courses per quarter or 24-27 quarter-credits of courses during the nine-month academic year. That teaching thus should constitute 67-75% of the regular professional activity.

For purposes of this policy, it is suggested that the normal or standard course be defined as a 4-credit class, meeting 3 or 4 times per week, with one section, having 35-40 students enrolled, and that this course not be one taught by the particular instructor for the first time. Such a course would be considered equivalent to 33.3% of the faculty member's quarterly professional activity.

In determining whether more or less time should be assigned, the chairman might consider such factors as numbers of students, type of required assignments (papers and essay examinations), whether or not a reader/grader will be available, whether the course is being offered in duplicate sections by same instructor, whether course is being taught by the particular instructor for the first time or otherwise involves substantial fresh preparation.

- b) That ordinarily each full-time budgeted member of the department be assigned 20-25% of professional time to research.

That such research is expected to yield results that can be shared with fellow-professionals in the field in such tangible form as publications, manuscripts completed, papers read, or symposia and colloquia conducted. That each quarter the Chairman take into account the extent of each faculty member's research time to be assigned for the coming quarter. That in the event such research products are absent or negligible, the chairman may assign little or no research time for the coming quarter.

- c) That each full-time budgeted member of the department ordinarily engage in administration or professional service activities to the extent of 5-15% of his professional time.
- d) That the chairman weigh the interests and desires, together with past performance of each faculty member, and needs of the department before making quarterly assignments.
- e) That the chairman himself feel obliged to teach no more than one course per quarter, (25-33% of time), in view of likelihood that he will expend upwards of 50% of time in administration, and may well expend an additional 25% of time in research and public service.

That the chairman have responsibility for administration of department during summer quarter, but not be obliged to teach.

Department of Religion - Office Expense account Report

2/27/78

Expended

Phones and Postage (Revolving Fund)	1486.16
Reitz Union (xerox, etc.)	83.25
Library (xerox, interlibrary loan)	72.62
Instructional Resources (slides reproduced, etc.)	29.80
Central Stores (office supplies)	72.86
IBM (typewriter repair)	51.00
Mimeograph paper	115.81
Car rental (to AAR, Columbia) - encumbered:	100.00
Physical Plant Division (office locks)	183.12

- 2194.62

Income

90% of \$3000 allocation	2700.00
Transfer from College	225.00

+ 2925.00

+ 730.38

(Anticipated expenditures on blanket encumbrances;
balances: Revolving, 513.84; Library 52.38; OIR,
70.20; Central Stores, ~~27.14~~ 27.14)

- 663.56

+ 66.82

Anticipated Income

Remaining 10% of allocation

+ 300.00

+ ~~27.14~~
366.82

Reimbursement for phone installation (\$201) and Lock
Re-keying (183.12)

+ 384.12

+ 750.94

Transfer from OPS to OE (requested)

+ 400.00

+ 1150.94

Anticipated expenditures

Increase in revolving fund

- 175.00

+ 975.94

Faculty travel (Columbia; Chicago)

- 890.00

+ 85.94

Thus, if anticipated income is received, we can get through the year at the modest level to which we have become accustomed. Any major emergencies would be difficult to respond to.

An OCo P.S.

Responding to a ^{re-}quest for suggestions from the College office, I listed three priority items, which had been mentioned to me (in reply to my request of last week): A film ("The Shakers"); a new mimeograph machine; an automatic stapler.

*Anticipated
to
faculty*

MINUTES -- MARCH 2, 1978

1. Curriculum Committee Report:

- A. [Curriculum Report 2/22/78 - #4] --
RN 343, 344 will be consolidated into a single 4-hour course. (PASSED.)
- B. [Item 4-6]. Deleted from the catalog --
RN 345, 346, 450, 573 with the proviso re 345-6 that we may undelete
in Spring.
- C. Feb. 28, 1978 "Proposal for Professional Responsibility Policy" --
Passed: 5 yes, 1 no.
- D. Moved and carried: That we consider having SE Regional AAR here;
perhaps in 1980.
- E. We need to keep record of mimeographing if we use the machine ourselves.

- 1. Please announce John Clayton to present classes; it is going to be hard to hunt
up an audience during the first week of classes. You'll have a sheet of details.
Please mark at once your own calendar, including a supper session between his
two feature engagements. (March 30)
- 2. Please hold also for department meetings in the Spring Quarter the following
Wednesdays: April 5, 19; May 3, 24, 31.

If it can be managed, colloquium programs will be on other Wednesdays, also at
the 3:30 hour.
- 3. An important question: what have you lacked in this year that should be sought
for in the formulation of next year's budget? Please give me your thoughts on
the gap between current restrictions and your aspirations; if it seems promising,
we can also discuss this further at a meeting next quarter.
- 4. Curriculum Committee for the Spring Quarter: Isenberg (chair); Thursby, Scott.
Other curriculum proposals are being generated by Hill-Owen-Gannon on religion
in American and Scott on the history of Christianity (in the West).

AGENDA FOR 4/5/78

1. Potential nominees for Rhodes, Marshall, Danforth, NSF Fellowships and Scholarships.
2. Course proposal for Humanities (M. Malvern): "Medieval Culture."
3. Departmental subscriptions.
4. Use of 115-D (Reading Room/Faculty Common Room?)
5. Course on the history of Christianity (note proposals circulated earlier).
6. Identification of potential student helpers.
7. Brochure
8. Next year's budget ('non-inputs')
 - a. Expenses
 - b. OCO priorities
9. Lecturer
10. Research proposal

ANNOUNCEMENTS

1. No reply on our invitation to hold 1980 AAR here.
2. For schedule of holidays -- see Reference File
3. May 24 meeting will probably be cancelled.
4. At a future meeting we will discuss papers on religious studies from Bulletin of the Council on Religion (Neusner) and the Chronicle on Higher Education. Copies will circulate. Please keep them moving. (The discussion will be either April 19 or May 3.)
5. For whatever it is worth, religious studies is not everywhere in decline! A friend tells me that for the New York State system it is the one academic area where expansion is expected in the period just ahead.
6. Note on bulletin board a prospective appointment in Humanities.
7. Note in Reference Folder the Cultural Information Service announcement of four TV programs on the Holocaust, Ap. 16-19.
8. Note in Reference Folder item on new post office regulations as to size of envelopes. (model provided)

MINUTES 4/5/78

1. Request for nominations for Marshall, Danforth, NSF Fellowships.
2. Course Proposal "Medieval Culture" (M. Malvern). Departmental approval granted (no infringement, etc.).
3. Departmental Subscriptions:
PERSC (Public Ed. Religion Studies Center)
TOIL
4. Teaching the History of Christianity
5. "Student helpers", grading assistants are hard to find. We need to have a pool of potential candidates accessible, and kept current. Please keep chairman informed as to possibilities.
6. Next Years Budget:
Desires for expenses OCO - write or speak now or very soon.
#1 priority now: new mimeo.
7. Lecturers (Scudder) - Suggestions?
8. Grants -- Graduate Council turned us down (Judges comments forthcoming.)
Possibilities: Rockefeller Foundation
Arthur King Davis Foundation

Topic: Religious Conflict in Modern World
9. Candidates for appointment in Humanities Department as Asst. Prof. Inform Steve McKnight.

ADDENDUM

We now have a form from the Council on General Education to fill out for proposed courses to meet the requirements when general education moves from the responsibility of UC to the Council. Courses presently utilized as well as new proposals require the completion of one of the forms. More on this at our session Friday afternoon, 4/28.

8. Note in Reference Folder item on new post office regulations as to size of envelopes. (model provided)

1. Recall the A&S Assembly Wednesday (4/26) at 3:30, MCC Auditorium.
2. The annual report of faculty activities is due in mid-May. Please bring those up to date and give to me (c) May 5. One has a vested (and vital) interest in having those completed with care. Forms were distributed earlier in the year.
3. SSH and I are meeting with all department majors that we can assemble on May 10. Please circulate in your classes the lists I distributed and return to me; and then help in any ways you can subsequently to publicize the meeting.
4. Still no news on summer budget.
5. I have sent to the Dean, in response to his request that we identify our most promising students, the names of Julie Spitzer and Katina Touloumis.
6. We are invited to nominate, through the Dean, students to be considered for commencement award as outstanding student. Any suggestions?
7. Any additional suggestions for revisions of our brochure?
8. I am able to locate only one suggestion for a Graduate Research Professor proposal: Robert McAfee Brown.
9. Posted in 115 D are some items pertaining to processing of merit raises, as negotiated between UFF and BOR. Procedures to be followed are outlined. (This supplements item 2 above.)
10. Several candidates in theology and literature are in the running for appointment to Humanities faculty. We will hear further if their candidacy advances to the interview stage.

AGENDA FOR MEETING, WEDNESDAY, May 3, 3:30 P.M.

1. From Department Chairmeeting of April 17 (in addition to some reported above): College Commencement Activities
2. Financial Report: Update on OE
3. End of ~~the~~ year reviews:
 - a. Colloquia
 - b. staff
 - c. library matters
4. Curriculum matters
 - a. items from curriculum committee and/or American religion group
 - b. post-mortem on our conversation of April 14
 - c. developments re: merger task force proposals

1. \$18,061.00 was allocated to Religion for 1977-78
2. \$17,678.48 was spent or encumbered as of April 30, 1978
3. \$382.52 was the balance to our credit as of April 30, 1978
4. It is expected that all funds allocated will be spent before the end of the fiscal year. The approval-purchase program is continuing in effect through Blackwell North America. Some prices listed on our order requests were low, too.
5. No orders were accepted by the library after March 15, 1978. Any orders given to the library representative after that date have been held until the new fiscal year (July 1) or until order cards are again accepted by the library.
6. For fiscal 1978-79 the library representative recommends that members of the department given special attention to their library needs in terms of (1) books lacking but needed for teaching and student reference as well as for research and (2) large sets of books, microfilm, microfiche, and (perhaps) runs of periodicals now lacking.
7. The current library representative hopes to conclude his several year term of service no later than the end of fiscal 1978-79.
8. Thanks to all who participated in making the decisions for purchasing books, serials, and periodicals during fiscal 1977-78.

MINUTES

DEPARTMENT OF RELIGION

May 31, 1978

1. End of Year Review and Advising:
Comments --
 - A. Not many students come by for advisement, advisement not a normal procedure.
 - B. Next year --
Incipient Student Peer Advisement group does not seem to warrant change in advisement procedures.
2. Library Matters.
(See Your Mailbox -- exp. No. 6.)

FSU/UF joint graduate work (Jewish Studies, Religion in the South) seems to warrant a large investment in library funds to initiate the program. The status of Jewish Studies vis-a-vis book purchases for next year is in need of clarification. SSH will examine the possibilities of ordering materials for R in S.
3. Curriculum Committee
Rec: 3 introductory courses for general education purposes: East, West and General Intro.; plus special introductory course for majors, perhaps on 300-level.
Consider: Two cc for next year: one for majors, one for general educational purposes:
Proposals for Future Considerations:
 - 1) Staffing for courses: Modules, etc.?
 - 2) Thematic courses for general education.
4. Fall Assignments
Advisement, Library and Graduate Studies responsibilities remain the same. Professor Mesch, Colloquia; Scott, Majors; Owen, Scribe.
5. Colloquia for Next Year.
KhaKee for FSU to speak on Muktananda.
First lectures series: Douglas, Polanyi, Niebuhr, Ricoeur, etc. as possibilities.
6. Items for Future Reflections:
Graduate Research Professor
Graduate Proposals in Humanities.
Faculty Appointments.
7. Student Enrollment appears down by 15-20%. The reasons for this are unclear. If bears watching.
8. The computer printout abbreviations for courses should be monitored for misleading information, or non-information.

June 23, 1978

TO: Religion faculty

1. To welcome Barry and Caryl as soon as can be arranged after their return, please hold Thursday evening (5:30 to 7:30), June 29. We'll call after conferring with them. (An alternative might be Sunday evening, July 2.)
2. We will have a student assistant this summer, Jim Rowell, who worked for Classics last year. Please see me if you have any projects on which you would like his help. His general hours of work will be 9:00-11:00 daily, beginning July 1.

Recall in this connection the special library appropriation for a second year. To develop our collection effectively, faculty will have to take a hand in assessing our needs in various subject areas and recommending purchases. If you wish help let me know. (Summer may be a good time for this; if not good for you, we will arrange for help during the fall.) I hope you will assist in taking advantage of the opportunity we have to develop the library.

3. Budget processes will soon be underway. Please let me know what general needs you anticipate beyond the level of expenditures of this past year, and then specifically what your aspirations concerning travel next year are.
4. Winter quarter schedules are on my mind, although deadline is not until the latter part of July. Meanwhile, remember fall quarter text book ordering.
5. John P. Leavey, Jr., has been appointed for Humanities faculty.

Replies to ABC

From _____

1. (I) (WE) will not be able to attend on Thursday, 6/29 _____.
(I) (WE) will not be able to attend on Sunday, 7/2 _____.

2. I anticipate no projects for student assistance _____.

I would like help, but will supply information subsequently about my project and its requirements _____.

I would like help as follows: _____

3. (a) General budget needs, suggestions: _____.

(b) Please seek funds to support the following travel next year: _____

July, 1978

Despite no dramatic rise in circulation figures, Ex Cath survives to enter a second volume. Forgive me for intruding with the news that another academic year is pending

1. We do not have budget information as yet. What pecuniary recognitions of merit materialize will be communicated when known.
2. The official academic year is September 9 to June 8. I calculate that 9-month faculty will receive a check for 4 days (=40%) on September 22.
3. Schedule of departmental meetings -- (WEDNESDAYS AT 3:30):
9/27, 10/4, 10/25, 11/8, 11/29. The following should be entered on your calendar also in the 'maybe' category; we may be especially pressed early in the quarter if traditional October catalog deadline prevails: 10/18, 11/1, 12/6. Definitely we will not meet on 10/11, 11/15 or 11/22.
4. The meeting on October 4 (noted above) will be with Dean Charles Sidman, to discuss our work, our problems and our hopes. In the weeks that follow each department will present at budget hearings in the Dean's office its proposals for the following year, and the Dean will undertake to secure resources for the resulting college budget proposal.
5. I do not presently anticipate a formal meeting during "registration" week, but I think our subsequent labors will be well facilitated by some informal gatherings. I propose "brown bag" lunches in 115D; let this be the invitation to all who are not prevented by other obligations to such occasions on Tuesday, 9/19 and Wednesday, 9/20, at 12 noon. If I hear that these days are bad and that attendance will be minimal, revisions will be announced on the bulletin board (at least).

6. We need to have a file of course syllabi in the office in order to answer student questions more readily and more accurately. Please (not later than September 11) give Karon a copy of the syllabus for each of your courses when last it was taught, or a current copy if it is to be taught in the fall and the syllabus is ready (as is devoutly to be hoped).
7. The new edition of the departmental folder will be available soon.
8. There has been a great deal of correspondence with Leon Golden about the joint graduate program with FSU. Soon program announcements will be printed and mailed out. A more thorough report will be made in the fall, but the most substantial bit of news is their decision that the principal (initial?) contribution from us would be in Jewish Studies and in Southern Religion; since they elect not to propose our entire faculty for graduate faculty status at FSU at one time (although all could teach courses in the program, directing dissertations requires the graduate faculty appointment), the names of Mesch, Isenberg and Hill will be proposed in October. (They should furnish me well before then with up-to-date vitae for this purpose.)
9. Following is the list of proposed departmental responsibilities for the coming year. (Appeals for reconsideration in hardship cases are not precluded.)
ACADEMIC ADVISOR FOR UNDERGRADUATES- Hill; GRADUATE COORDINATOR- Creel;
LIBRARY REP.- Thursby; SCRIBE- Owen; COLLOQUIA- Mesch; MAJORS' SPONSOR- Scott.
COMMITTEES: Curriculum for the Departmental Major- Isenberg (Chair), Hill, Scott, Creel; Curriculum for General Education- Hiers (Chair), Mesch, Owen, Thursby. (Each branch of the curriculum study is asked to consider both program content and the interpretation of the program in the catalog and otherwise.)
10. It seems beyond us to utilize the PBS (BBC-made) film series, "The Long Search," for Fall Quarter course (such as 251), as some colleges are doing. When on PBS, the series is free; to buy as films for later use will not be free! I hope that many faculty will be able to view it through the Fall as preparation for decision as to whether to undertake to use it. It will be shown for 13 weeks starting Sunday, Sept. 17 at 6:00 PM (for 52 min.) and repeated on Wed. at 2:00 PM. I have available for examination materials on the films and on ways that others plan to develop a course.